


To: NCLM Membership
From: Council Member Jennifer Robinson, Cary
Chair of NCLM Nominating Committee 
Date: February 28, 2022
Subject: 2022 Board of Directors - Nominating and Elections Process

CONTINUED ELECTRONIC NOMINATION & ELECTION PROCESS

On December 9, 2021, the Board of Directors authorized the continued use of electronic procedures for the Nominating Committee and the voting process to select the incoming League Board of Directors based on the previous two years' success and increased participation. Over the next few months, candidates who are interested in serving on next year's Board will submit their applications on the League's website, <https://election.nclm.org>.

The Nominating Committee will meet a few times to consider candidates and will conduct candidate interviews in advance of the conference.

We anticipate a transparent and effective process that will give all interested parties an opportunity to participate in selecting the 2022 Board. The Nominating Committee members are shown below along with a timeline of events and an overview of the procedures for conducting this year's election.

NOMINATING COMMITTEE

League President Karen Alexander has appointed the Nominating Committee as follows:

- Jennifer Robinson**, Council Member, Cary, Chair | jennifer.robinson@townofcary.org
- William Pitt**, Council Member, Washington | photobro22@yahoo.com
- Don Kingston, Mayor, Duck | don.kingston@townofduck.com
- Nicole Stewart, Council Member, Raleigh | nicole@nicoleforraleigh.com
- Ed Driggs, Council Member, Charlotte | edriggs@charlottenc.gov
- Denise Adams, Mayor Pro Tem, Winston-Salem | denisea@cityofws.org
- Miles Atkins, Mayor, Mooresville | matkins@mooresvillenc.gov
- Liz Johnson, Mayor Pro Tem, Morrisville | ljohnson@townofmorrisville.org
- Dr. Michael Bell, Council Member, Wilson | mbell@wilsonnc.org
- Jennifer Parsley-Hubbard, Council Member, Concord | parsley@concordnc.gov
- Jerry Jones**, Mayor, Morehead City | mayorjones@moreheadcitync.org
- Gloristine Brown, Mayor, Bethel | bethelmayor62@suddenlinkmail.com
- Ronnie Wall**, Council Member, Burlington | rwall@burlingtonnc.gov

**NCLM Past Presidents

2022 ELECTRONIC VOTING PROCESS AND TIMELINE

On or Before February 28, 2022. Nominating Committee Announced. The Nominating Committee shall be appointed by the League President prior to the Annual Conference, and the Nominating Committee shall meet as necessary to develop a slate of candidates for League Board of Director offices. The Nominating Committee shall be led by a Chairperson who shall have the right to vote on Nominating Committee matters.

February 28 – March 31, 2022. Candidate Interest Submittals. Candidates must submit their Candidate Interest Forms from February 28 – March 31, 2022. Candidate Interest Forms shall be sent to the League via electronic means established by the Executive Director.

March 31, 2022. Deadline. Candidate Interest Forms must be received by 5 p.m. on Wednesday, March 31, 2022. The names of all candidates will be publicized on an electronic platform managed by the League.

On or Before April 15, 2022. Voting Delegates Receive Instructions. Voting delegates will receive their credentials and voting instructions allowing them to cast electronic votes.

April 15, 2022. Final Candidate Slate Presented. The Nominating Committee will present the final slate of candidates by 5 p.m. April 15, 2022. The final slate shall be presented to the membership via electronic means established by the Executive Director.

April 15 – April 20, 2022. Voting Period. The appointed voting delegate from each member municipality shall vote on the slate of candidates via electronic means. This voting will take place before the Business Meeting of the Annual Conference. The Executive Director shall verify the election results and shall have the results prepared for release at the Business Meeting of the Annual Conference.

In the unlikely event the slate is voted down, the Nominating Committee will reconvene and will submit a new slate or re-submit the same slate. This second slate will be voted on by the Executive Committee, provided the Executive Director shall not vote on this slate.

April 26-28, 2022. Annual Conference and Business Meeting. The membership shall have a Annual Conference which shall include a Business Meeting. The election results shall be presented at the Business Meeting.

Publicity. The League shall publicize this electronic nomination and voting process to ensure the membership is fully informed.

Executive Director's Discretion. The Executive Committee has given full discretion to the Executive Director to carry out this nomination and voting process. Any disputes, discrepancies, date changes, or any unforeseen issues that may arise shall be addressed by the Executive Director who shall have full decision-making authority over such matters. The Executive Director shall keep the Executive Committee informed.

BOARD OF DIRECTORS POSITIONS

At the Business Meeting delegates will elect the 2022-2023 Officers and Board of Directors. Officers and Board seats that are open for election in 2022 are as follows:

- President
- First Vice-President
- Second Vice President
- 6 district board seats (one from each of the od-numbered districts)
- 2 director at-large seats
- 3 population-based seats (one from Charlotte, Durham and Greensboro)
- 1 city manager affiliate seat (Affiliate submits nominees)
- 1 city clerk affiliate seat (Affiliate submits nominees)
- 1 city attorney affiliate seat (Affiliate submits nominees)
- 1 undesignated affiliate organization seat (Affiliates submit nominees)

The attached [election map](#) shows the 12 League districts, lists the current officers and lists the members of the Board and the status of their terms. Please note that some board members are in the middle of a two-year term as indicated and will continue to serve until 2023. The officers serve one-year terms. Except as explained below, all directors serve two-year terms, with the possibility of being re-elected for a second term (maximum of two consecutive terms). The directors appointed by the President serve one-year terms expiring with the term of the appointing President. Undesignated affiliate seats may not be filled by a representative of the same affiliate organization in consecutive terms.

CANDIDATES

Please encourage qualified candidates to run for the Board. To remain successful, the League needs strong, effective leadership and active participation. If you are interested in serving as an officer or director, please submit a [Candidate Interest Form](#) **before 5 p.m. on Thursday, March 31, 2022.**

NOMINATING PROCEDURE

The Nominating Committee will review each candidate's interest form, including submitted responses to questions, a video statement, any letters of support or other provided information. Further, the Nominating Committee typically considers many other relevant factors in an effort to nominate a balanced slate and maintain an effective Board that is representative of the League membership.

Among the factors are municipal population, geography, minority and gender representation, past representation of particular municipalities, and other factors as appropriate to represent the diversity and interests of the membership.

In considering potential nomination of incumbent or past Board members for a second term or service as an officer, the committee also considers their record of attendance. Note that the League Constitution provides that, excluding the officers and those directors representing affiliate organizations, not more than one member of the Board of Directors shall be elected or appointed from the same municipality. Additionally, it specifies that in no event shall more than two members of the Board be elected or appointed from the same municipality.

Candidate profiles will be published online at election.nclm.org for the entire membership, including the Nominating Committee, to review. Notice of the web location and any updates made to the site will be shared with the membership electronically, via social media, and when possible via direct mail.

VOTING PROCEDURES

The League Constitution provides that each member municipality is entitled to one vote. Designation of your city or town's voting delegate must be completed prior to **April 9, 2022**. Voting delegates will receive their credentials and voting instructions allowing them to cast electronic votes.

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